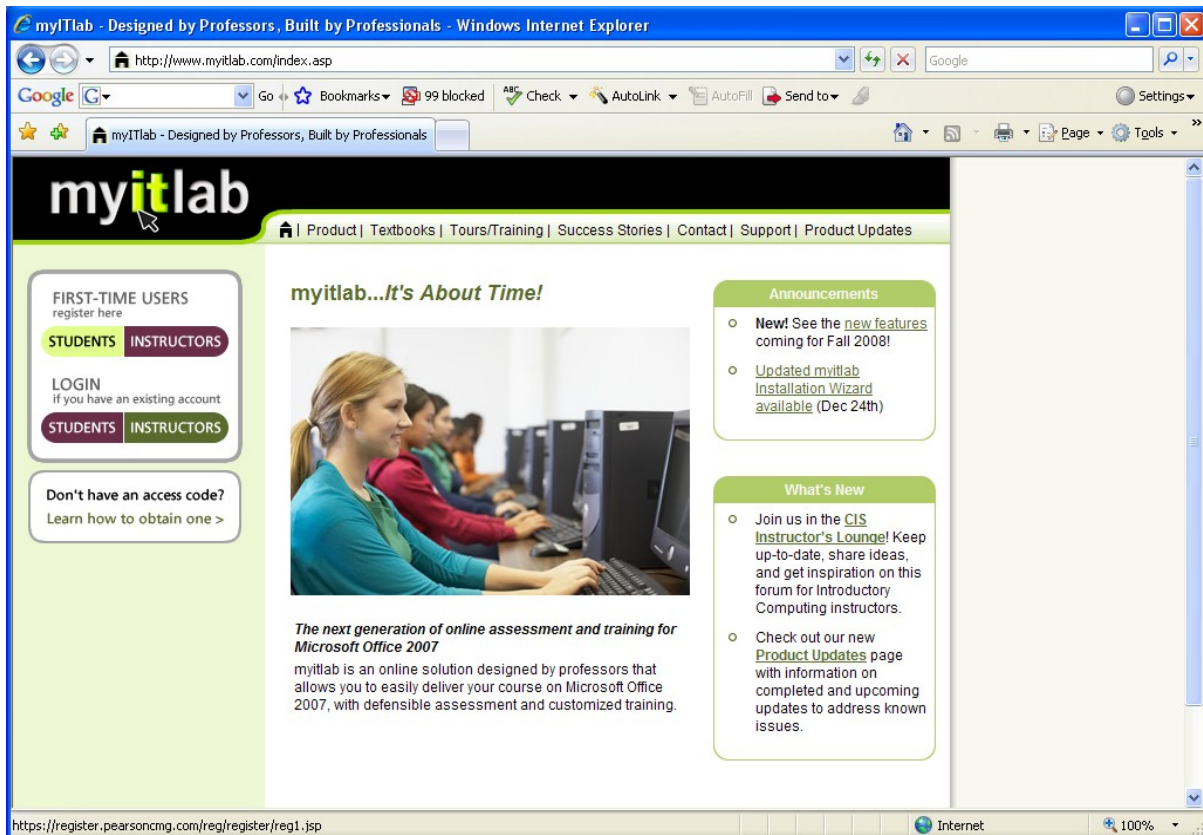


Okay – I put this little document together to help you get into MyITLab. Start at the MyITLab web page (<http://www.myitlab.com>) and click first time user – student in the left content bar. If you do not see the icon, get into Internet Explorer (not Firefox) and go to www.myitlab.com.



This will take you to a page where you will have to accept their license agreement. Once you accept the license agreement it will take you to a page that looks like the following.

Access Information - Windows Internet Explorer

https://register.pearsoncmg.com/reg/register/reg1.jsp

PEARSON Education

Steps to Register

- 1 Access Information
- 2 Account Information
- 3 Confirmation & Summary

1 Access Information [Need Help?](#) * Fields are required

Do You Have a Pearson Education Account?

☒ No, I Am a New User

☐ Yes, Look Me Up

Login Name

Password

[Forgot your Login Name/Password?](#)

If you've already registered for an online product published by Addison Wesley, Allyn & Bacon, Benjamin Cummings, Longman, or Prentice Hall, you may already have a Pearson Education Account. If you're not sure, you can [find out here](#).

The advantage of using an existing account is that we can pre-fill most information in this process, add this subscription to your existing account, and you'll have only one Login Name and Password to remember for accessing multiple online products. [Need Help?](#)

Access Code

Your Access Code should look like this. Enter it here, without dashes.
Have an electronic code? [Copy and paste it here](#).

EXAMPLE * Access Code - - - - -

You can type the letters in lowercase or uppercase. [Need help?](#)

School Location

* School Zip or Postal Code

We will use this zip or postal code and country to find schools in your area. (You will select your school in the next step.) [Need Help?](#)

Enter your access code as directed. The zip code for Mercer is **31207**. Select the United States (at the top of the list) for your country.

Once you get through this page it will take you to a page to enter your identifying information for MyITLab.

Account Information - Windows Internet Explorer

https://register.pearsoncmg.com/reg/register/reg2.jsp

PEARSON Education

Steps to Register

- 1 Access Information
- 2 Account Information
- 3 Confirmation & Summary

Registering for: myitlab Student Resources

If this doesn't seem right, contact [Customer Technical Support](#) or your [Sales Representative](#)

2 Account Information * Fields are required

Personal Information

* First Name * Last Name

* E-mail Address

Important: Enter a valid e-mail address. [See acceptable characters.](#) [Don't have an e-mail address?](#)

Important subscription and system availability information will be sent to your e-mail address. Pearson Education websites with class management features make student e-mail addresses available to instructors for class communications. Your personal information will not be used for any marketing purposes without your permission. [Read our privacy policy.](#)

School Information

* School Name

Select Your School

Other School Name

Select the name of your school from the list. If your school is not listed, select "Other" from the bottom of the list and enter your school's name, city, and state.

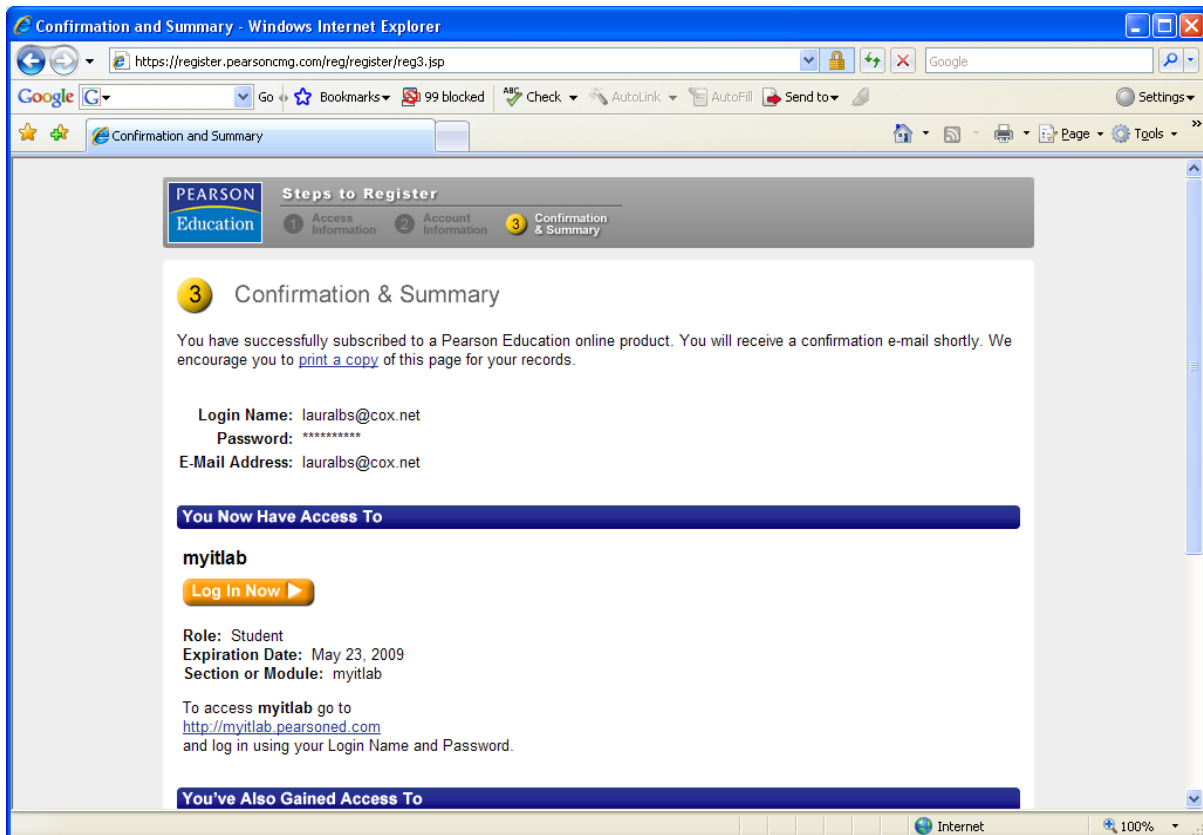
Internet 100%

Okay – there is some critical stuff here. Enter your first and last name and the e-mail address you want to use. When you click on the School Name you will see many (there are a lot of schools in Macon using MyITLab). Look for Mercer University (make sure you don't select the Med School!).

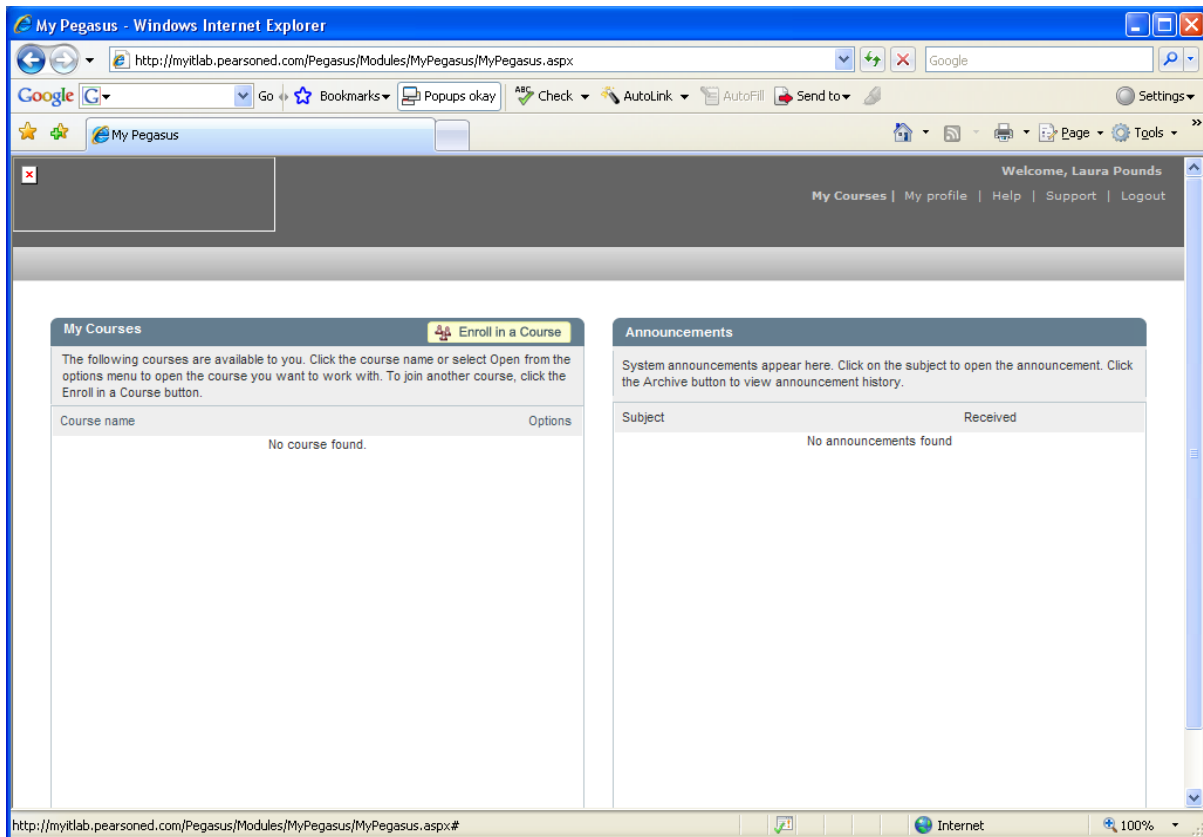
You will also need to enter a login ID. ***The recommendation is to use your full e-mail address because that is guaranteed to be unique.*** You can then select a password. Write the login ID and password

down for safe keeping! You will need them every time you get into MyITLab.

After you get through this screen it will take you to one like the following...



At this point you can go ahead and log in to MyITLab by hitting the “Log In Now” button. Once you do that it will bring you to a page like the following.



Click on “Enroll in a Course”. You will get a popup that warns you about “independent” courses. Just ignore this. You have a Course number and section. When the popup clears, you get a page like this.

Course ID - Windows Internet Explorer

http://myitlab.pearsoned.com/Pegasus/Modules/ProgramAdmin/Enrollment/fmProgramAdminEnrollmentProcess.aspx

PEARSON Education

Steps to Register

- 1 Course ID
- 2 Confirm Course
- 3 Confirmation & Summary

1 Course ID

Need help?

* Fields are required

* Course ID

Submit

The instructor is the only person who can provide your Course ID. If you do not have a Course ID, please contact your instructor to obtain your Course ID.

A Sample Course ID looks like: CRSWE9D-10000000378

2 Confirm Course

Verify Course and Instructor

The Course ID you entered matched the following instructor and course:

Course:

End Date:

Instructor:

Instructor E-mail:

Please verify that the course information above is correct. If the course name is incorrect, confirm the Course ID with the instructor, enter correct CourseID and Click the "Confirm" button to continue.

License Agreement and Privacy Policy

By submitting this page, you indicate that you have read, understood, and agree to our [license agreement](#) and [privacy policy](#).

Confirm

Course/Section Code : **CRSABIM-227604**

Place the course number above in the appropriate box and the course information will appear as shown below.

Course ID - Windows Internet Explorer
http://myitlab.pearsoned.com/Pegasus/Modules/ProgramAdmin/Enrollment/fmProgramAdminEnrollmentProcess.aspx

PEARSON Education Steps to Register
1 Course ID 2 Confirm Course 3 Confirmation & Summary

1 Course ID [Need help?](#)
* Fields are required

* Course ID
CRSWE6X-27511 **Submit**

The instructor is the only person who can provide your Course ID. If you do not have a Course ID, please contact your instructor to obtain your Course ID.

A Sample Course ID looks like: CRSWE9D-10000000378

2 Confirm Course

Verify Course and Instructor

The Course ID you entered matched the following instructor and course.

Course: CSC 125.1W1 -- Intro to Computing (Summer Online)
End Date: 6/30/2008 11:59:00 PM

Instructor: Andy Pounds
Instructor E-mail: pounds_aj@mercer.edu

Please verify that the course information above is correct. If the course name is incorrect, confirm the Course ID with the instructor, enter correct CourseID and Click the "Confirm" button to continue.

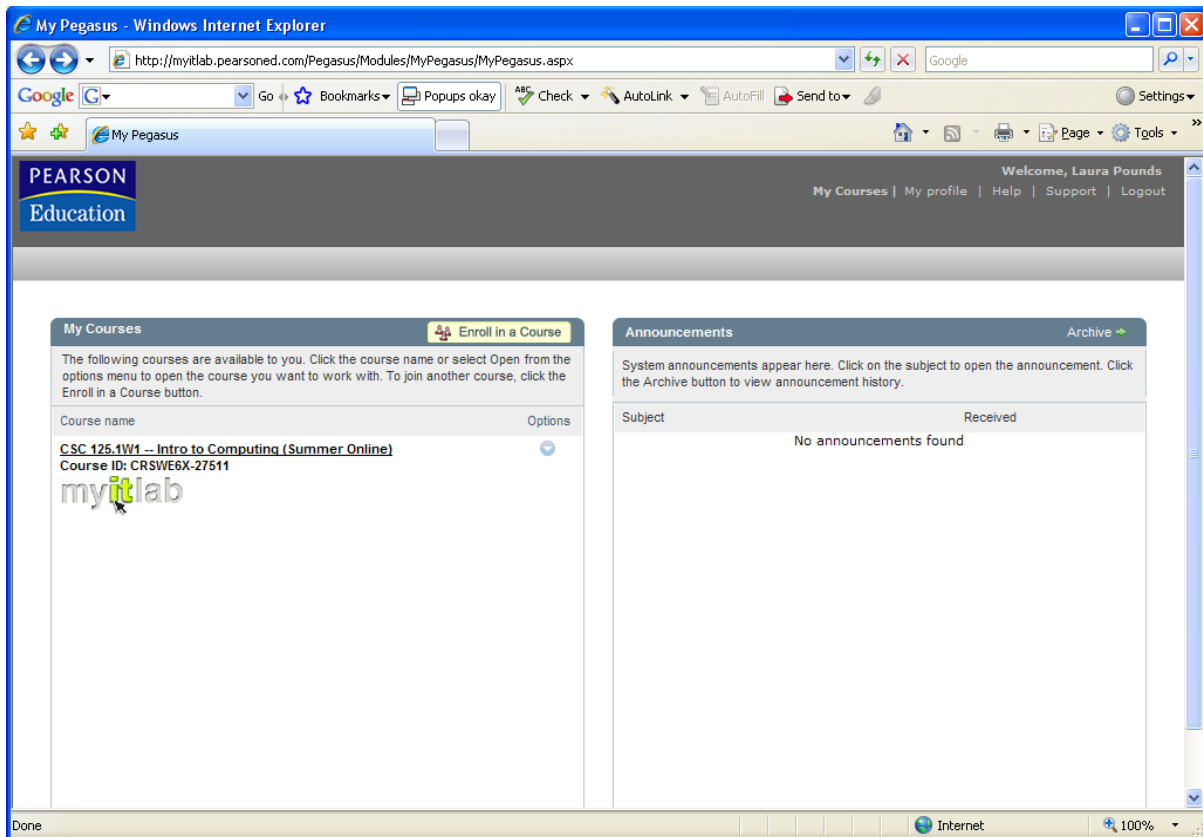
License Agreement and Privacy Policy

By submitting this page, you indicate that you have read, understood, and agree to our [license agreement](#) and [privacy policy](#).

Confirm

Done Internet 100%

Click continue to go to the next page and you will be presented with the following screen.



Click on the CSC 125.2W1 link and you go to the actual MyITLab page for the course (shown below).

Today's View - Windows Internet Explorer

http://myitlab.pearsoned.com/Pegasus/Modules/TodaysView/frmTodaysView.aspx

Google

Go Bookmarks Popups okay Check AutoLink AutoFill Send to Settings

Today's View

myitlab

Welcome, Laura Pounds
CSC 125.1W1 -- Intro to Computing (Summer Online)
My Courses | My profile | Help | Support | Logout

Today's View Course Content Grades Communicate

Notifications

Announcements (1)

Getting Started...

From: Pounds Andy Date: 5/21/2008

Okay -- so now that you are in the right course, the first thing you should do is display the c your browser is correctly configured and download some files to your computer to make su Fundamentals of Office 2007 in the Exploring Office 2007 content. You should try to run th comfortable with these, try one of the skill based or project based exams. Finally, try the m.

To Do

Unread Discussion (0)

Unread Messages (0)

Alerts

New Grades (0)

You can complete skill and project based exams ONCE. You get two chances at doing the r exams before you take it again!

Finally -- in the course content you will see a section for Computing Fundamentals. I will not projects.

May 2008 Course Content

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Items Due Completed
Items Past Due Note
Submitted

Use the calendar to navigate to assigned content or to view important dates. Click the arrows to navigate to another month. You can also go directly to assigned content by clicking the course content link.

Done Internet 100%